



**HARLOW LOCAL HIGHWAYS PANEL
Wednesday, 29 June 2016 at 7.00 pm
Council Chamber, Civic Centre**

Members

Councillor Eddie Johnson, Essex County Council (Chairman)
Councillor Mike Danvers, Essex County Council (Vice-Chair)
Councillor David Carter, Harlow District Council
Councillor Karen Clempner, Essex County Council
Councillor Tony Durcan, Essex County Council
Councillor Tony Hall, Harlow District Council
Councillor Danny Purton, Harlow District Council
Councillor Clive Souter, Harlow District Council

Officers

Rissa Long, Essex County Council
David Sprunt, Essex County Council
Joe McGill, Harlow Council
Lisa Purse, Harlow Council

AGENDA

1. Introductions and apologies
2. Declarations of interest
3. Minutes of last meeting and matters arising (Pages 3 - 6)
4. Public questions
5. Update on schemes approved (Pages 7 - 17)
6. Potential Scheme List (Pages 18 - 20)
Summary of schemes for potential consideration.
7. Major Capital Schemes (Verbal Report)
8. Any other business

9. Dates of next meetings

- 15 September 2016
- 31 January 2017
- 29 March 2017

**MINUTES OF THE HARLOW LOCAL HIGHWAYS PANEL
HELD ON**

6 April 2016

10.00 - 11.35 am

PRESENT

Committee Members

Councillor Eddie Johnson, Essex County Council (Chairman)
Councillor Karen Clempner, Essex County Council
Councillor Tony Hall, Harlow District Council
Councillor Danny Purton, Harlow District Council

Officers

Sonia Church, Highways Liaison Manager, Essex County Council
Rissa Long, Highways Liaison Officer, Essex County Council
Joe McGill, Properties, Facilities and Projects Manager, Harlow Council
Lisa Purse, Corporate and Governance Support Officer, Harlow Council

128. **INTRODUCTIONS AND APOLOGIES**

The Chairman welcomed all attendees to the meeting and invited Councillors and Officers to introduce themselves.

Apologies of absence were received from Essex County Councillor Mike Danvers and Tony Durcan and Harlow Councillors David Carter and Clive Souter.

129. **DECLARATIONS OF INTEREST**

None.

130. **MINUTES OF LAST MEETING AND MATTERS ARISING**

RESOLVED that the minutes of the meeting held on 14 January 2016 are agreed as a correct record.

At the request of Councillor Karen Clempner, the Chairman provided clarity on the process for asking questions to the Panel.

Reference minute 122b (2) – the Panel discussed and described ‘merge in turn’ signs.

Reference minute 123 – Rissa confirmed that a pedestrian crossing on Old Hall Rise, Church Langley would not be installed as the required criteria had not been met. The process for measuring feasibility was discussed.

131. **PUBLIC QUESTIONS**

No public questions had been submitted in advance of the meeting.

There were two members of the public in attendance and, with permission of the Chairman addressed the Panel as follows:

1) Vic Potter

a) Gilden Way

Mr Potter expressed concern that during the construction of the proposed housing development in the location of Gilden Way, construction vehicles may cause disruption to Old Road and Priory Avenue in Old Harlow. It was suggested that Harlow Council's Planning Team may be able to offer some information.

b) M11 7a

Mr Potter made reference to the minutes of meeting held 14 January 2016 112 (c) and was advised that there would be a further opportunity to discuss plans during the Essex County Council consultation planned to take place in summer 2016.

2) Copshall Close Resident

A member of public reported numerous traffic islands in various locations across the Town that were dirty, no longer illuminated or had been taken away but needed the concrete base removing. The Chairman of the Panel advised that the Essex Highways Rangers were responsible for this work and that he would make enquiries.

132. **UPDATE ON SCHEMES APPROVED 2013/14, 2014/15 AND 2015/16**

Sonia Church explained that, as per all Local Highways Panels in Essex, there would be a reduction to the 2016/17 budget compared to its 2015/16 budget due to provision made for investment in local roads and footway resurfacing.

The Panel received a report from Essex County Council on the status of schemes approved in 2013/14, 2014/15 and 2015/16. Rissa provided some further updates on several of the schemes listed, as follows:

LHAR004002 – Passmore Area Cycle Improvements – it was agreed that this scheme would be cancelled and £5,000 would be allocated to undertake the design works.

LHAR152007 – Malkin Drive, Church Langley – the existing traffic calming feature had been removed.

LHAR152022 – Church Langley Way – the Chairman and Officers agreed to review progress of relining the white lines on the approaches from

roundabouts leading to Church Langley and from the exit of Tesco onto Church Langley Way.

LHAR151001 – A414 Fifth Ave junction with Burnt Mill Lane – this had been completed.

LHAR151006 – A414 Hamburger roundabout at Southern Way - this had been completed and it was agreed that a report would be circulated to the Panel.

LHAR152027 – Parsloe Road junction with Phelips Road and Markwell Wood – this had been completed.

133. **POTENTIAL SCHEME LIST**

The Panel received a report on potential schemes from Essex County Council. The Chairman asked Members of the Panel to identify additional potential schemes for 2016-17.

RESOLVED that:

- a) the Safer Roads, Traffic Management, Walking and Cycling as detailed in the report submitted are progressed for 2016-17 noting b - g below.
- b) LHAR162001 – Parsloe Road junction with Phelips Road and Markwell Wood - deflection agreed at cost of £36,000.
- c) The Panel agreed that LHAR162003 - Tawneys Road – would be a priority scheme.
- d) The Panel agreed that Passenger Transport schemes 1-6 and 11-12 would be priority schemes for 2016/17.
- e) An additional Safer Roads scheme for investment including signage at the Hamburger roundabout would be included for 2016/17 at a cost of £7,100.
- f) An additional Traffic Management scheme to relieve parking congestion at Kingsland would be included for 2016/17.
- g) An additional Traffic Management scheme to remove a footpath adjacent to a car park at Tany's Dell School would be included for 2016/17.

Councillor Karen Clempner reported that bus routes in the location of Little Pardon had changed. The result of this is that the bus shelters are positioned on the wrong side of the road.

134. **ANY OTHER BUSINESS**

- a) Panel members expressed concern that the utility works along the grass verges on main roads in Harlow are causing a great amount of soil to be upturned and that weeds would set in if the soil is not reinstated as soon as possible after the works had been completed.

135. **DATE OF NEXT MEETING**

To be confirmed. The next meeting will be held in the evening around July 2016.

CHAIRMAN OF THE PANEL

**HARLOW DISTRICT COUNCIL
WITH ESSEX COUNTY COUNCIL
LOCAL HIGHWAY PANEL – 29th JUNE 2016
REPORT 1 – APPROVED SCHEMES UPDATE**

At the panel meeting on the 6th April the Harlow Members recommended the entire budget of £243,500 following the budget amendments for the 2016/17 financial year.

In addition to successfully recommending 100% of the budget the Panel were also encouraged to provisionally recommend an additional 60% of budget to form a rolling programme, of which these schemes are distinguished on the programme as being for 2017-18 delivery. If members wish to make amendments to the programme they need to consider that there are likely to be abortive costs associated with amending any schemes which are already in investigation.

Priority for delivery this year has been given to schemes which have previously been subject to a detailed design or which can proceed straight to implementation. Specific dates will be provided when schemes have been formally programmed and road space booked.

The intention is that all feasibility studies and designs are complete by the end of quarter 4 so that they are ready for Members to consider for funding within the 2017-18 financial year.

HARLOW DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL
LOCAL HIGHWAYS PANEL - 29th JUNE 2016
REPORT 1 - UPDATE ON SCHEMES APPROVED

Key: Completed schemes
Cancelled schemes

REF	Scheme Name	Finish	CMA approved	Cost Code	Works Description	Allocated Budget	Comments
2013/14 Approved							
1	Passmore Area Cycle Improvements		08/04/13	LHAR004002	Cycling facilities	£100,000	At the April meeting the members agreed to cancel this scheme in its complete form and re-allocate money to just the design element.
2	Manston Road	COMPLETED	12/09/13	LHAR002008	Extension to 20mph limit	£17,000	
3	Various Locations, Harlow	2017-18 financial year	26/09/12	LHAR004001	Cycling facilities	£69,000	The locations for the cycle storage facilities have been identified.
4	Mulberry Green / Gilden Way	COMPLETED	19/07/13	LHAR132014	Amendment to confusing signage at the junction	£10,000	

2014/15 Approved							
5	Parsloe Road	Quarter 3	25/06/14	LHAR142008	Design works for gateway feature on the Harlow / Epping boundary to try to slow traffic down	£5,000	ECC are undertaking a review of gateway signage to encourage a standard format across the county. A decision on the sign style for this location is therefore on hold.
6	Church Langley Way	Quarter 3	25/06/14	LHAR142009	2 x VAS signs to deal with speeding through the estate	£17,000	The posts have been installed and confirmation of the Solagen installation is awaited.
7	Town wide - Parking Signage	Aug 2016	25/06/14	LHAR142010	Implementation of the parking signage scheme from the 2013-14 feasibility study	£25,000	
8	Howard Way j/w A414 Edinburgh Way Roundabout		22/10/14	LHAR141006	Visibility improvements in vicinity of roundabout	£3,000	

2015/16 Approved							
9	A414 fifth Avenue j/w Burntmill Lane	COMPLETED	31/03/15	LHAR151001	Implementation of CR scheme designed in 2014-15	£18,788	
10	A414 Hamburger roundabout at Southern Way	COMPLETED	31/03/15	LHAR151006	Designs works for to look at collision pattern	£3,000	
11	Harlow congestion parking	2017-18 financial year	31/03/15	LHAR155021	Design works for Harlow congestion parking PHASE 2	£10,000	Pottersfield and The Oxleys have been identified for design as part of congestion parking phase 2. The Pottersfield land belongs to Harlow District Council so the necessary permissions is being sought to enable the land to be used
12	Parsloe Road	Quarter 3	25/06/15	LHAR152003	Gateway feature on the Harlow / Epping boundary to try slow traffic down	£10,000	

Key: **Completed schemes**
Cancelled schemes

REF	Scheme Name	Finish	CMA approved	Cost Code	Works Description	Allocated Budget	Comments
13	Velizy Avenue northbound approach to Terminus Street signals	Quarter 3	25/07/16	LHAR151002	Progression of Casualty Reduction designs funded in 2014-15 for minor signing	£5,000	£6000 top up required to complete the scheme
14	Howard Way j/w A414 Edinburgh Way Roundabout	COMPLETED	25/06/15	LHAR151003	Progression of Casualty Reduction designs funded in 2014-15 for minor signing	£2,500	
15	Abercrombie Way / Penlow Road	COMPLETED	26/04/16	LHAR152028	Implementation of right turn lane as identified in Casualty Reduction report	£88,000	See appendix 1
16	Town wide	Quarter 3	25/06/15	LHAR153001	Pedestrian drop kerbs phase 3	£20,000	
17	Parsloe Road junction with Phelips Rd and Markwell Wood	COMPLETED	25/06/15	LHAR152027	Feasibility and design for amendments to the roundabout to better deal with the speed of approaching traffic	£5,000	
18	Old Harlow	Quarter 3	25/06/15	LHAR152023	Continuation of lamp post painting in Old Harlow at 5 sites identified	£10,000	
19	Malkin Drive, Church Langley	COMPLETED	25/06/15	LHAR152007	Removal of existing traffic calming 'feature'	£20,000	
20	Second Avenue	Quarter 3	25/06/15	LHAR152026	Feasibility study into the workings of the traffic signals in the vicinity of the leisure centre	£10,000	Works to remove the signal heads at this location are programmed to commence over the School Summer holidays.

2016/17 Approved

21	Passmore Area	2017-18 financial year	12/04/16	LHAR164001	Design for cycle improvements in the Passmore Area	£5,000	
22	Hodings Road	2017-18 financial year	12/04/16	LHAR162004	Feasibility study for measures in the vicinity of Pemberley Academy	£5,000	
23	Hamstel Road	2017-18 financial year	12/04/16	LHAR163002	Possible design work for zebra crossing in the vicinity of the hospital	£5,000	
24	Tawneys Road	2017-18 financial year	12/04/16	LHAR162003	Feasibility study for measures in the vicinity of William Martin School	£5,000	
25	Parsloe Road	2017-18 financial year	12/04/16	LHAR162002	2nd VAS for northbound traffic	£8,500	
26	Harlow general	Quarter 4	12/04/16	LHAR163001	Phase 4 pedestrian drop kerbs	£40,000	
27	Parsloe Road junction with Phelips Rd and Markwell Wood	Quarter 4	12/04/16	LHAR162001	Implementation of scheme following on from feasibility study undertaken in 2015-16	£36,000	
28	Third Avenue j/w Access into Water Gardens Car Park	Quarter 3	12/04/16	LHAR161001	Installation of CR scheme designed in 2014-15 for amendments to traffic signal and various signage etc	£38,000	
29	150035033004 Peacocks	Quarter 3	12/04/16	LHAR165012	Replace a Metal Shelter	£6,500	
30	15003503302 St Katherines School o/s	Quarter 3	12/04/16	LHAR165011	Replace a Metal Shelter	£6,500	
31	150035050004 Arkwrights, Howard Way	Quarter 3	12/04/16	LHAR165006	Request for a metal shelter	£6,500	

Key: Completed schemes
Cancelled schemes

REF	Scheme Name	Finish	CMA approved	Cost Code	Works Description	Allocated Budget	Comments
32	150035005008 Fenton grange	Quarter 3	12/04/16	LHAR165005	Request for a metal shelter	£5,500	
33	Harlow, Minchen Road 150035051003 Ashlyns adj	Quarter 4	12/04/16	LHAR165004	Bus Cage, Existing no waiting plate and TRO (6am until 8pm)	£2,500	
34	Harlow, Minchen Road 150035051004 Ashlyns opp	Quarter 4	12/04/16	LHAR165003	Bus Cage, Existing no waiting plate and TRO (6am until 8pm)	£2,500	
35	Harlow, Minchen Road 150035051005 Blackbush Spring Adj	Quarter 4	12/04/16	LHAR165002	Bus Cage, Existing no waiting plate and TRO (6am until 8pm)	£2,500	
36	Harlow, Minchen Road 15003501006 Blackbush Spring Opp	Quarter 4	12/04/16	LHAR165001	Bus Cage, Existing no waiting plate and TRO (6am until 8pm)	£2,500	

DC3436 – Abercrombie Way, Harlow
Project Complete Notification

Abercrombie Way
heading southbound
looking towards Penlow
Road

Before



Abercrombie Way
heading southbound
looking towards Penlow
Road

After



Abercrombie Way
heading southbound
looking towards Penlow
Road

Before



Abercrombie Way
heading southbound
looking towards Penlow
Road

After



Junction of Penlow
Road and Abercrombie
Way

Before



Junction of Penlow
Road and Abercrombie
Way

After



Abercrombie Way
heading northbound
looking towards Penlow
Road

Before



Abercrombie Way
heading northbound
looking towards Penlow
Road

After



Abercrombie Way
heading northbound
looking towards Penlow
Road

Before



Abercrombie Way
heading northbound
looking towards Penlow
Road

After



Abercrombie Way
heading northbound
looking towards Penlow
Road

Before



Abercrombie Way
heading northbound
looking towards Penlow
Road

After



Abercrombie Way
looking into the junction
with Penlow Road

Before



Abercrombie Way
looking into the junction
with Penlow Road

After



HARLOW DISTRICT COUNCIL WITH ESSEX COUNTY COUNCIL LOCAL HIGHWAY PANEL – 29th JUNE 2016 REPORT 2 – POTENTIAL CAPITAL SCHEMES

As the Local Highways Panel capital budget for the 2016-17 financial year has been recommended and signed off by the Cabinet Member, the potential schemes list represents the projects which the panel can consider for funding in the 2017-18 financial year.

We would encourage all parties to continue submitting their requests so that the validation process can continue to be undertaken in the meantime.

The following list identifies all of the scheme requests which have fed into the Harlow LHP. The RAG column acknowledges what the status of the scheme request is as below:

18



= The scheme has been validated as being feasible and is available for consideration



= The scheme has previously been approved for a feasibility study and the results are awaited before the scheme can be fully considered



= A scheme request has been received and is in the initial validation process or is against ECC criteria

Passenger Transport

Total Value of schemes	£83,000
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Ref	Location	Description	Scheme stage	Cost Code	Estimated cost	Comments	RAG
1	150035050004 David Livingston house o/s	Replace a Metal Shelter	Total scheme	LHAR165007	£8,000	HDC owned shelter	G
2	1500350002006 David livingston house opp	Replace a Metal Shelter	Total scheme	LHAR165008	£8,000	HDC owned shelter	G
3	150035009004 Library os wayre street	Replace a Metal Shelter	Total scheme	LHAR165009	£8,000	HDC owned shelter	G
4	150035015005 the readings o/s	Replace a Metal Shelter	Total scheme	LHAR165010	£7,000	HDC owned shelter	G
5	150035036005 Tilbury Mead	Replace a Metal Shelter	Total scheme	LHAR165013	£6,500	HDC owned shelter	G
6	150035038002 Westfield op	Replace a Metal Shelter	Total scheme	LHAR165014	£6,500	HDC owned shelter	G
7	1500IM2756 Westfield adj	Replace a Metal Shelter	Total scheme	LHAR165015	£6,500	HDC owned shelter	G
8	1500IM1412 Bush Fair Centre	Replace a Metal Shelter	Total scheme	LHAR165016	£6,500	HDC owned shelter	G
9	1500IM1433 Tithelands	Replace a Metal Shelter	Total scheme	LHAR165017	£6,500	HDC owned shelter	G
10	1500POTERST3 Red Lion adj	Replace a Metal Shelter	Total scheme	LHAR165018	£6,500	HDC owned shelter	G
11	1500IM1056 Red Lion Near	Replace a Metal Shelter	Total scheme	LHAR165019	£6,500	HDC owned shelter	G

Passenger Transport

Total Value of schemes	£83,000
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Ref	Location	Description	Scheme stage	Cost Code	Estimated cost	Comments	RAG
12	1500WILLOWFD tendring road/ coppice hatch	Replace a Metal Shelter	Total scheme	LHAR165020	£6,500	HDC owned shelter	G